

Minutes of
NORTHEAST METROPOLITAN INTERMEDIATE SCHOOL
DISTRICT NO. 916

02/13/19

The regular meeting of the Northeast Metropolitan Intermediate School District 916 School Board was held on Wednesday, February 13, 2019, at 6:00 p.m. at Bellaire School, 2540 County Road F East, White Bear Lake, Minnesota.

The meeting was called to order by Chair Forsberg at 6:07 p.m.

MEETING CALLED TO
ORDER (1.0)

Members present: Forsberg-16, Sager-621, Chapman-624, and Stivland-834.

ROLL CALL OF
ATTENDANCE
(2.0)

Members present via digital conference tool Google Meet:
Palmer-13, Delvo-14, Donovan-832, and Schwartz-833,

Members absent: Timm-12, Azer-623, Kelly-15, Livingston-622,
Oksnevad-282, Olson-831.

Also present: Connie S. Hayes, superintendent.

On motion by Member Chapman, seconded by Member Sager, with all members present voting aye on a roll call vote that the School Board adopt the agenda as posted, limit discussion to the approved agenda, and accept the list of items proposed for consent adoption.

APPROVAL OF
AGENDA
(3.0)

- February 2019 –Career and Technical Education Month
- Friday, February 22, 2019 – 916 Education Foundation Gala from 5:30-8:30 p.m. at North Metro Event Center, 1000 Gramsie Road, Shoreview
- Wednesday, March 6, 2019 – School Board meeting at 6:00 p.m.

BOARD CALENDAR
DATES
(4.0)

None.

QUESTIONS AND/OR
COMMENTS FROM
CITIZENS PRESENT
ON NON-AGENDA
ITEMS
(5.0)

On motion by Member Sager, seconded by Member Stivland, with all members present voting aye on a roll call vote, that the consent items, accepted as part of the approval of the agenda, be approved consistent with the recommended actions presented by the administration.

APPROVAL OF THE
CONSENT AGENDA
(6.0)

❖ Regular School Board Meeting Minutes of January 9, 2019

APPROVAL OF
MINUTES
(6.01)

\$3,424,628.61 for check numbers 499145-499530 except for voids as presented; and wire transfer report for the period from December 31, 2018, to January 27, 2019.

PAYMENT OF BILLS
AND ACKNOWLEDG-
MENT OF WIRE
TRANSFER REPORT
(6.02)

Employment*

PERSONNEL
(6.03)

Manga Anang, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 1/28/2019

Christine Anderson, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 1/28/2019

Cameron Bartkey, Computer Support Specialist II, \$27.12/hr, 8 hrs/day, 261 days, effective 1/28/2019

Saydain Deshield, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 2/11/2019

Kaycee Evanson, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 1/28/2019

Colette Illarde, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 1/28/2019

Jaron Johnson, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 1/28/2019

Lisa Lounsbury, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 1/28/2019

Joshua Murphy, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 1/28/2019

Sydney Olson, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 2/11/2019

Sylvia Po, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 2/11/2019

Quinton Peterson, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 1/28/2019

Bintu Swaray, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 1/09/2019

Robert Whisler, Education Assistant II, \$18.75/hr, 6.5 hrs/day, 183 days, effective 1/28/2019

***(All new hire offers of employment are contingent upon background check; licensed staff hires are contingent upon receipt of official transcripts and licensure).**

Retirement

Accept the resignation of Patricia Grundhauser, Intervener, upon the occasion of her retirement, effective 5/31/2019. Patricia will have provided the school district with 9 years of service.

Resignation

Corrie Andrews, Education Assistant II, effective 01/08/2019
Emily Culhane, Education Assistant II, effective 1/25/2019
Jennifer Drummond, Equity & Curriculum Coordinator, effective
1/11/2019
Nicole Hembd, Education Assistant II, effective 2/01/2019
Sabrina Horak, Education Assistant II, effective 1/17/2019
Oluwatosin Lamina, Education Assistant II, effective 2/05/2019
Kaila LeVesseur, Education Assistant II, effective 1/17/2019
Jamie O'Connell, Education Assistant II, effective 1/02/2019
Lawrence Talery, Education Assistant II, effective 1/17/2019

Leave of Absence

Cassandra Aakre, Education Assistant II, effective 1/22/2019 to
6/06/2019
Nii Anyete Akofio-Sowah, Teacher, effective 1/22/2019 to
2/15/2019
Ashley Buzicky, Due Process Administrative Assistant, effective
4/12/2019 to 7/8/2019
Courtney Childs, Education Assistant II, effective 1/15/2019 to
4/03/2019
Linda Hall, School Health Specialist II, effective 1/2/2019 to
1/18/2019
Angela Loun, Education Assistant II, effective 12/28/2018 to
1/30/2019
Steven Scott, Teacher, effective 1/28/2019 to 2/8/2019
Trevor Tolly, Education Assistant II, effective 1/22/2019 to
2/24/2019

Reassignment/Transfers

Tom Almquist, Education Assistant II, from Quora to WELS-S
effective 1/18/2019
Josie Dohmen, from Education Assistant II, 7.0 hrs/day to Due
Process Admin Asst, 8.0 hrs/day effective 1/02/2019
Katie Kauchick, from Signing Education Assistant, 6.5 hrs/day to
Intervener, 7.0 hrs/day effective 1/07/2019
Naomi Lepore from Assistant Manager to Manager effective
2/01/19
Matthew Onken, from TOSA, 0.2 FTE, Career & Tech, 0.8 FTE
Mahtomedi Academy to TOSA, 1.0 FTE, Mahtomedi Academy
effective 1/09/2019

- ❖ Assistive Technology Library received a Evolv Sit to Stand
stander from Monica Miller
- ❖ Auto Dismantling received \$375.00 from Atlas U-Pull LLC to
use for Skills USA welding student competition entry fees
- ❖ Karner Blue Education Center received eight (8) weighted
blankets and eight (8) duvet covers (new, unused) from Bare
Home
- ❖ Auto Dismantling received a 2001 Chevrolet Suburban from

DONATIONS
(6.04)

Susan and Shane Mueller

- ❖ Quora High School woodshop received 75 board feet of white oak lumber from Mike Miller to be used for woodshop projects
- ❖ Auto Dismantling received a 2007 Chevrolet Suburban from Danette J. Benning
- ❖ Auto Dismantling received a 1995 Jeep Grand Cherokee from Jason P. Helke

- ❖ Quora High School to Eagle Bluff Environment Learning Center in Lanesboro, Minnesota, March 4-6, 2019, to participate in an overnight camping trip for 35 high school students.

FIELD TRIP
(6.05)

As part of our purchasing and procurement initiative, the district is bidding joint purchasing contracts that allow our member districts and other districts that have signed a joint purchasing agreement with us to purchase from the contracts. Three bids were received which met the evaluation criteria. The value of the contract will be based upon the actual needs of the districts using this joint purchasing contract.

BID AWARD –
SCHOOL
FURNISHINGS IV –
ARCADIA ENCORE
(6.06)

The Superintendent recommends that the School Board award the bid for School Furnishings IV for Arcadia-Encore Furniture to Intereum, based upon lowest responsive and responsible bid received meeting criteria.

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BID AWARD –
SCHOOL
FURNISHINGS IV –
ERG INTERNATIONAL
(6.07)

The Superintendent recommends that the School Board award the bid for School Furnishings IV for ERG International Furniture to Intereum based upon lowest responsive and responsible bid received meeting criteria.

As part of our purchasing and procurement initiative, the district is bidding joint purchasing contracts that allow our member districts and other districts that have signed a joint purchasing agreement with us to purchase from the contracts. Two bids were received which met the evaluation criteria. The value of the contract will be based upon the actual needs of the districts using this joint purchasing contract.

BID AWARD –
SCHOOL
FURNISHINGS IV –
OFS-FIRST OFFICE
(6.08)

The Superintendent recommends that the School Board award the bid for School Furnishings IV for OFS-First Office Furniture to

Interim, based upon lowest responsive and responsible bid received meeting criteria.

As part of our purchasing and procurement initiative, the district is bidding joint purchasing contracts that allow our member districts and other districts that have signed a joint purchasing agreement with us to purchase from the contracts. Two bids were received which met the evaluation criteria. The value of the contract will be based upon the actual needs of the districts using this joint purchasing contract.

BID AWARD –
SCHOOL
FURNISHINGS IV –
NORVA NIVEL
(6.09)

The Superintendent recommends that the School Board award the bid for School Furnishings IV for Norva Nivel Furniture to Interim, based upon lowest responsive and responsible bid received meeting criteria.

As part of our purchasing and procurement initiative, the district is bidding joint purchasing contracts that allow our member districts and other districts that have signed a joint purchasing agreement with us to purchase from the contracts. Two bids were received which met the evaluation criteria. The value of the contract will be based upon the actual needs of the districts using this joint purchasing contract.

BID AWARD –
SCHOOL
FURNISHINGS IV –
TONIK
(6.10)

The Superintendent recommends that the School Board award the bid for School Furnishings IV for Tonik Furniture to Interim, based upon lowest responsive and responsible bid received meeting criteria.

As part of our purchasing and procurement initiative, the district is bidding joint purchasing contracts that allow our member districts and other districts that have signed a joint purchasing agreement with us to purchase from the contracts. One bid was received which met the evaluation criteria. The value of the contract will be based upon the actual needs of the districts using this joint purchasing contract.

BID AWARD –
SCHOOL
FURNISHINGS IV – VS
AMERICA
(6.11)

The Superintendent recommends that the School Board award the bid for School Furnishings IV for VS AMERICA Furniture to Interim, based upon lowest responsive and responsible bid received meeting criteria.

Programming for specific students based upon criteria for Extended School Year (ESY) per Federal and State laws.

2019 SPECIAL
EDUCATION
EXTENDED SCHOOL
YEAR CENTER-
BASED SUMMER
PROGRAM
(7.01)

On motion by Member Sager, seconded by Member Donovan, with all members present voting aye on a roll call vote that the School Board approve the dates for Special Education Extended School Year (ESY) Center-Based Summer Program for 2019 as

presented.

This agreement is for Northeast Metro 916 to provide the educational services on behalf of the Spring Lake Park School District for those students who are enrolled at Avanti Center for Girls residential treatment program.

APPROVAL OF
EDUCATIONAL
SERVICES
AGREEMENT WITH
SPRING LAKE PARK
ISD 16
(7.02)

On motion by Member Stivland, seconded by Member Chapman, with all members present voting aye on a roll call vote that the administration be authorized to enter into an agreement for Northeast Metro 916 to provide the educational services at Avanti Center for Girls on behalf of the Spring Lake Park School District for the term February 6, 2019 through June 30, 2020.

This agreement is for Northeast Metro 916 to provide the educational services on behalf of the South Washington County School District for those students who are placed at Aris Clinic Outpatient Treatment Facility.

APPROVAL OF
EDUCATIONAL
SERVICES
AGREEMENT WITH
SOUTH WASHINGTON
COUNTY ISD 833
(7.03)

On motion by Member Sager, seconded by Member Stivland, with all members present voting aye on a roll call vote that the administration be authorized to enter into an agreement for Northeast Metro 916 to provide the educational services at Aris on behalf of the South Washington County School District for the term January 23, 2019 through June 30, 2024.

This agreement is for Northeast Metro 916 to provide the educational services on behalf of the South Washington County School District for those students who are placed at The Emily Program.

APPROVAL OF
EDUCATIONAL
SERVICES
AGREEMENT WITH
SOUTH WASHINGTON
COUNTY ISD 833
(7.04)

On motion by Member Sager, seconded by Member Schwartz, with all members present voting aye on a roll call vote that the administration be authorized to enter into an agreement for Northeast Metro 916 to provide the educational services at Emily Program on behalf of the South Washington County School District for the term January 23, 2019 through June 30, 2024.

The purpose of this agreement is to provide the educational services to students who are placed at The Emily Program for the remainder of the 2018-19 school year through June 30, 2024. This program is operated in Woodbury, and is at the request of South Washington County Schools.

APPROVAL OF THE
EMILY PROGRAM
AGREEMENT TO
PROVIDE
EDUCATIONAL
SERVICES
(7.05)

On motion by Member Donovan, seconded by Member Delvo, with all members present voting aye on a roll call vote that the School Board approve the agreement between The Emily Program and Northeast Metro 916 to provide educational services for adolescent residents with eating disorders who are

admitted to The Emily Program for the period February 24, 2019
through June 30, 2024.

On motion by Member Sager, seconded by Member Chapman,
with all members present voting aye on a roll call vote that the
meeting be adjourned at 6:20 p.m.

MEETING
ADJOURNED

Respectfully submitted,

Marre Jo Sager
Clerk pro-tem

LZ